



Please write Assessor's Parcel Number(s): \_\_\_\_\_

Please answer, to the best of your knowledge, all applicable questions, then sign and date. If a question does not apply, indicate with "N/A."

**PART III: PURCHASE PRICE AND TERMS OF SALE**

A. CASH DOWN PAYMENT OR value of trade or exchange (excluding closing costs) Amount \$ \_\_\_\_\_

B. FIRST DEED OF TRUST @ \_\_\_\_\_ % interest for \_\_\_\_\_ years. Pymts./Mo. = \$ \_\_\_\_\_ (Prin. & Int. only) Amount \$ \_\_\_\_\_  
 FHA( \_\_\_\_\_ Discount Points)  Fixed rate  New loan  
 Conventional  Variable rate  Assumed existing loan balance  
 VA ( \_\_\_\_\_ Discount Points)  All inclusive D.T. (\$ \_\_\_\_\_ Wrapped)  Bank or savings & loan  
 Cal-Vet  Loan carried by seller  Finance company  
Balloon payment  Yes  No Due Date \_\_\_\_\_ Amount \$ \_\_\_\_\_

C. SECOND DEED OF TRUST @ \_\_\_\_\_ % interest for \_\_\_\_\_ years. Pymts./Mo. = \$ \_\_\_\_\_ (Prin. & Int. only) Amount \$ \_\_\_\_\_  
 Bank or savings & loan  Fixed rate  New loan  
 Loan carried by seller  Variable rate  Assumed existing loan balance  
Balloon payment  Yes  No Due Date \_\_\_\_\_ Amount \$ \_\_\_\_\_

D. OTHER FINANCING: Is other financing involved not covered in (b) or (c) above?  Yes  No Amount \$ \_\_\_\_\_  
Type \_\_\_\_\_ @ \_\_\_\_\_ % interest for \_\_\_\_\_ years. Pymts./Mo. = \$ \_\_\_\_\_ (Prin. & Int. only)  
 Bank or savings & loan  Fixed rate  New loan  
 Loan carried by seller  Variable rate  Assumed existing loan balance  
Balloon payment  Yes  No Due Date \_\_\_\_\_ Amount \$ \_\_\_\_\_

E. WAS AN IMPROVEMENT BOND ASSUMED BY THE BUYER?  Yes  No Outstanding Balance: Amount \$ \_\_\_\_\_

F. TOTAL PURCHASE PRICE (or acquisition price, if traded or exchanged, include real estate commission if paid) **TOTAL ITEMS A THROUGH E** \$ \_\_\_\_\_

G. PROPERTY PURCHASED  Through a broker  Direct from seller  From a family member  Other (please explain): \_\_\_\_\_  
If purchased through a broker, provide broker's name and phone number: \_\_\_\_\_  
Please explain any special terms, seller concessions, or financing and any other information that would help the Assessor understand the purchase price and terms of sale: \_\_\_\_\_

**PART IV: PROPERTY INFORMATION**

A. TYPE OF PROPERTY TRANSFERRED:  
 Single-family residence  Agricultural  Timeshare  
 Multiple-family residence (no. of units: \_\_\_\_\_)  Co-op/Own-your-own  Manufactured home  
 Commercial/Industrial  Condominium  Unimproved lot  
 Other (Description: i.e., timber, mineral, water rights, etc. \_\_\_\_\_)

B. IS THIS PROPERTY INTENDED AS YOUR PRINCIPAL RESIDENCE?  Yes  No  
If **yes**, enter date of occupancy \_\_\_\_\_ / \_\_\_\_\_ / 20\_\_\_\_ or intended occupancy \_\_\_\_\_ / \_\_\_\_\_ / 20\_\_\_\_.

C. IS PERSONAL/BUSINESS PROPERTY INCLUDED IN PURCHASE PRICE (i.e., furniture, farm equipment, machinery, etc.) (other than a manufactured home subject to local property tax)?  Yes  No  
If **yes**, enter the value of the personal/business property included in the purchase price \$ \_\_\_\_\_ (Must attach itemized list.)

D. IS A MANUFACTURED HOME INCLUDED IN PURCHASE PRICE?  Yes  No  
If **yes**, how much of the purchase price is allocated to the manufactured home? \$ \_\_\_\_\_  
Is the manufactured home subject to local property tax?  Yes  No What is the decal number? \_\_\_\_\_

E. DOES THE PROPERTY PRODUCE INCOME?  Yes  No If **yes**, is the income from:  
 Lease/Rent  Contract  Mineral rights  Other (please explain): \_\_\_\_\_

F. WHAT WAS THE CONDITION OF THE PROPERTY AT THE TIME OF SALE?  
 Good  Average  Fair  Poor  
Please explain the physical condition of the property and provide any other information (such as restrictions, etc.) that would assist the Assessor in determining the value of the property: \_\_\_\_\_

**CERTIFICATION**

|   |  |                           |
|---|--|---------------------------|
| OWNERSHIP TYPE (✓)<br>Proprietorship <input type="checkbox"/><br>Partnership <input type="checkbox"/><br>Corporation <input type="checkbox"/><br>Other _____ <input type="checkbox"/> | <i>I certify that the foregoing is true, correct and complete to the best of my knowledge and belief.<br/>This declaration is binding on each and every co-owner and/or partner.</i> |                           |
| NAME OF NEW OWNER/CORPORATE OFFICER   | TITLE  |                           |
| SIGNATURE OF NEW OWNER/CORPORATE OFFICER  | DATE   |                           |
| NAME OF ENTITY (typed or printed)   | FEDERAL EMPLOYER ID NUMBER   |                           |
| ADDRESS (typed or printed)  | PHONE NUMBER (8 a.m. - 5 p.m.)   | E-MAIL ADDRESS (optional) |

(NOTE: The Assessor may contact you for additional information.)  
If a document evidencing a change of ownership is presented to the recorder for recordation without the concurrent filing of a preliminary change of ownership report, the recorder may charge an additional recording fee of twenty dollars (\$20).